

# Office Memorandum • UNITED STATES GOVERNMENT

TO : C/JOTP/TR

DATE: 21 Jan 1960

FROM : SUBJECT: Suggestions for JOTP Based on Experience in the State Department  
Mid-Career Course.

1. This is a very interesting, and in some respects, valuable report. I believe Larry set about observing the course to identify those features which could make for improvement in our own Headquarters training - and he has done a good job.


2. Student participation, which we have all talked about, did prove possible in the group at State - true that there were only 24 people instead of 75 or 80. The good thing about Larry's report is that he tells how it was done, through the seminar panels and substantive panels. (Why didn't we think of this earlier?). I think such a device as this would be stimulating, would serve to let the class get acquainted, and would be educationally very sound.

As he outlines the blocs of instruction, I see little in blocs 1 and 2 which we could use; however, the third phase looks good.

3. Paragraph 5 of his report (American Heritage) I go along with. I still think that, properly handled, it would contribute a great deal.

4. Required Reading - In all segments of our Headquarters training this should be a must, but the student should be placed in the position of being tested on it. I do not think a book review is a good method of giving back what he has read.

yes!  
JR

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